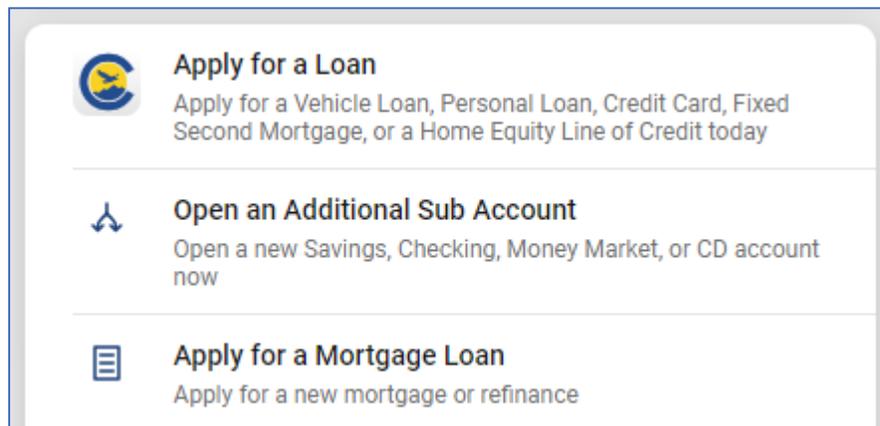


# ADDING A SUB ACCOUNT

- ✓ Once logged into online/mobile banking, there are three ways to access the online application portal
  - ✓ Select the **"View All"** in the **"Accounts"** section on the dashboard and select the **"+"** symbol
  - ✓ On the left-hand side of the screen within the menu items select **"Accounts"** and select the **"+"** symbol
  - ✓ On the left-hand side at the bottom of the menu, select your profile picture and name and select **"Add Account/Loan"**
- ✓ Select **"Open an Additional Sub Account"**



- ✓ Select the account type you would like to add (Savings, Checking, Money Market, CD)
- ✓ Fill out all required information and agree to Our Rates and Services Charges

**Congratulations, your new share has been opened!**

- ✓ If you are looking to apply for a separate account from the current account you are logged in to, please visit [Become A Member Colorado Credit Union \(ccu.org\)](https://www.ccu.org) to start the process or visit one of our three locations.

For any questions, please contact us at 303.978.2774