Colorado Credit Union - Business Banking Services

Information and Documents required to open a Business Membership

ALL BUSINESSES

- ☐ Business accounts will need to be created over the phone or in branch at one of our locations
- ☐ Business federal tax ID number (EIN or SSN)
  - ☐ EIN verification required with copy of official IRS designation letter or filed tax documents
- ☐ Tax ID number (SSN or ITIN) for all signers on the account
- ☐ An unexpired government issues ID for all signers on the account
- ☐ Physical address for business and all signers on the account
- ☐ Your business must currently be in good standing with the state in which it is registered under

Please Note: Additional information may be requested when processing your membership application

SOLE PROPRIETORSHIP

- ☐ Copy of the business fictitious trade name filed with the state (Trade Name Affidavit)

LIMITED LIABILITY COMPANY (LLC)

- ☐ Copy of the Articles of Organization
- ☐ Operating Agreement (unless Sole Member LLC)

CORPORATION

- ☐ Copy of the Articles of Incorporation
- ☐ Copy of business bylaws (if requested)

PARTNERSHIP

- ☐ Copy of Partnership Agreement
- ☐ Copy of Certificate of Limited Partnership *(Applicable only for Limited Partners)*
- ☐ Articles of Association *(Applicable only for Limited Liability Partners)*

CLUB/ASSOCIATION/NONPROFIT

- ☐ Copy of business meeting minutes showing the authorized signers for business

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General information to consider when opening a Business Membership

Provided by Colorado Credit Union

- ☐ Membership Application
- ☐ Beneficial Owner Form *(any person with 25% ownership or more must be listed on this form)*

MEMBERSHIP ELIGIBILITY

- You are eligible to join if;
  - You live, work, attend school, or worship in the following counties: Adams, Douglas, Jefferson, Arapahoe, Weld, Denver, Broomfield, or Boulder
  - You are a family member of Colorado Credit Union member
  - You are employed by a Colorado Credit Union select employer
  - You are a member of the Friends of the Foundation
- Must be registered and in good standing in your state's Secretary of State Site
- Business Membership Application signed by all account signers
  - Must be submitted in the legal, registered business name
- Required $5 membership in the Main Share savings
- Review Business Service Agreement & Our Rates and Service Charges disclosures

New Account Checklist*

Items you may want to think about when opening a new account (if applicable):

- ☐ Debit Card (Free)
- ☐ Checks
- ☐ RoundUp for savings
- ☐ Online/Mobile Banking
- ☐ Upcoming Events
- ☐ Review our Member Newsletter
- ☐ Overdraft Protection
- ☐ CCU Blog for financial tips, tricks, and information
- ☐ Newtek Business Solutions
- ☐ Centennial Lending

*Ask a representative for additional information

Federally Insured to NCUA. Equal Housing Opportunity

COLORADO CREDIT UNION